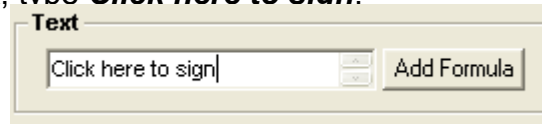


## Add and Configure Multiple Digital Signatures Manually – Pass 1 of 2

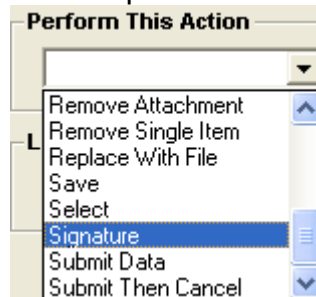
Creating IMTs that contain multiple digital signatures is accomplished in two passes. Pass 1 to place and name each signature button. In Pass 2, the buttons are configured to sign their individual portions of the IMTs. Additionally, in a separate step, you may want to control the signing sequence of the signatures.

### From Designer:

1. Add a function button to your IMT.
2. Double-click the button to open its **Properties** dialog box.
3. Type a name in the Page text box  
**Note:** Names must start with a letter and can contain A to Z, a to z, 0-9, and the underscore (\_). No spaces are allowed, ex., *SignatureButton*
4. Click in the **Text** edit box, type **Click here to sign**.



5. Under **Perform This Action**, click the dropdown arrow and select **Signature**.



6. Click **OK**.
7. Repeat steps 1 through 6 to create additional signature buttons as needed.  
**Note:** Be sure to place all necessary signature buttons *before* proceeding to Pass 2.
8. Save your work.

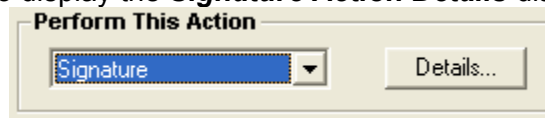
## Add and Configure Multiple Digital Signatures Manually – Pass 2 of 2

In Pass 2, you will specify which items a signature button omits from its signature. The **last signature** usually signs the entire IMT. In addition, you will probably need to resize the signature button.

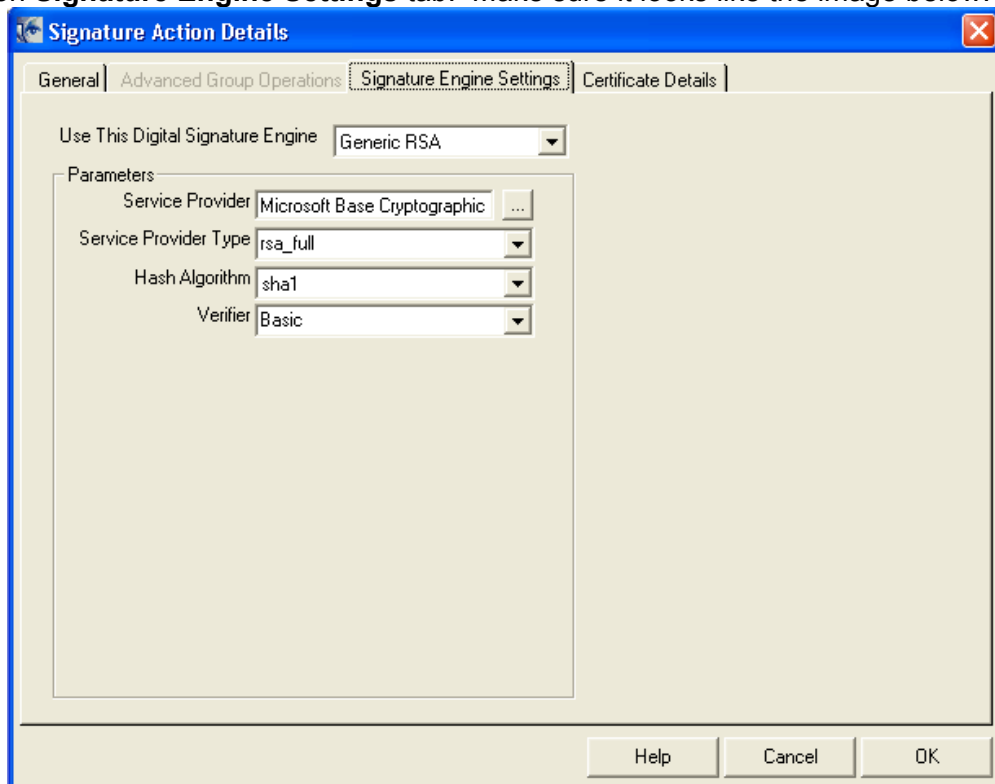
### From Designer:

**Note:** Be sure to place all necessary signature buttons *before* proceeding to Pass 2.

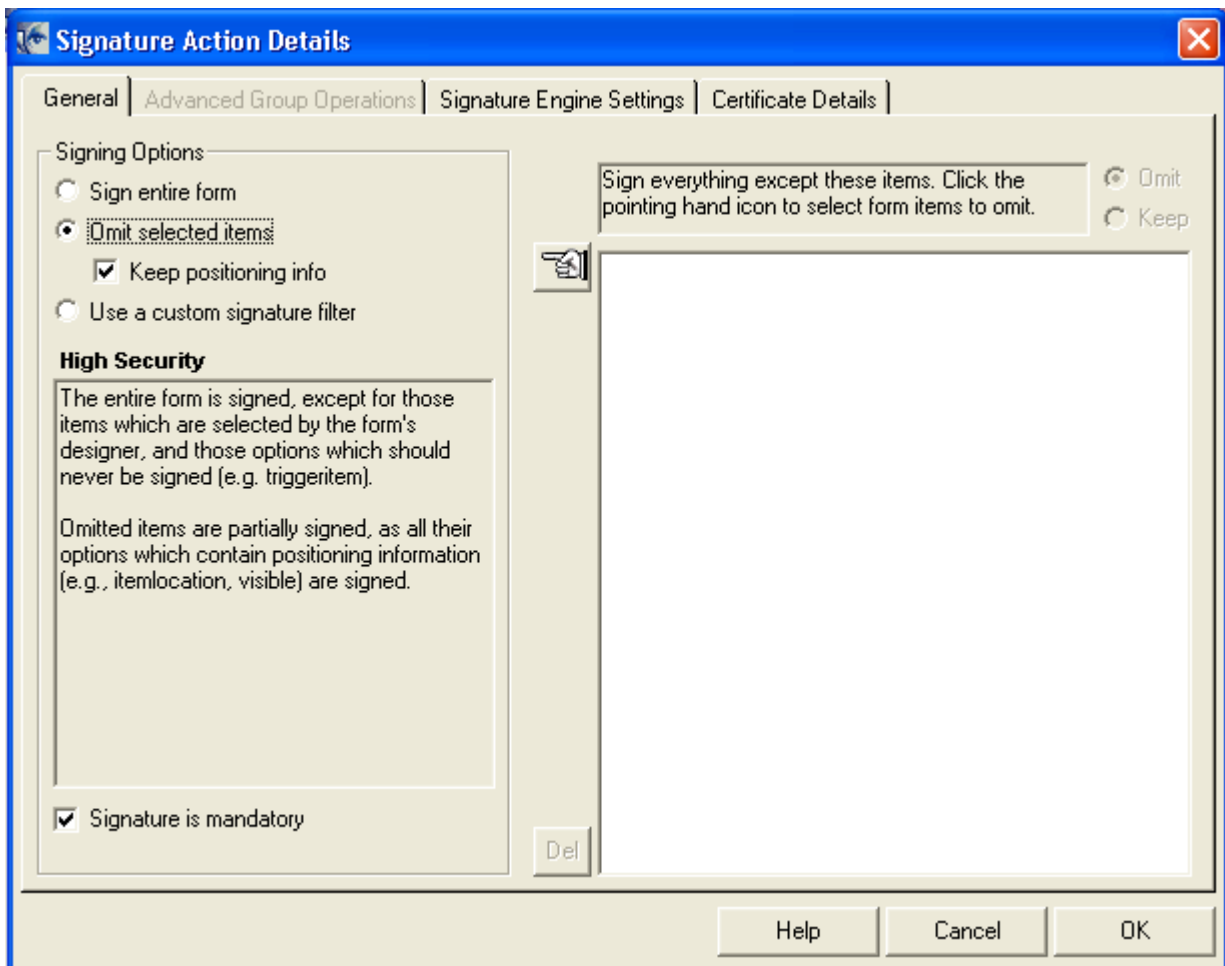
1. Double click the first signature button to view the **Properties** dialog box
2. Click the **Details** button to display the **Signature Action Details** dialog box




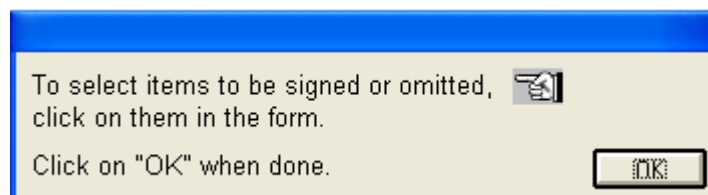
3. Click on **Signature Engine Settings** tab. Make sure it looks like the image below.



4. Click the **General** tab and click the **Omit selected items** radio button



5. Click the pointing hand button  to pick items from the IMT.
6. Click each item to be omitted from the signature's control.
7. Click **OK** in the upper left corner to end the selection process



**Note:** A list of the selected items will appear in the window to the right of the pointing hand icon.

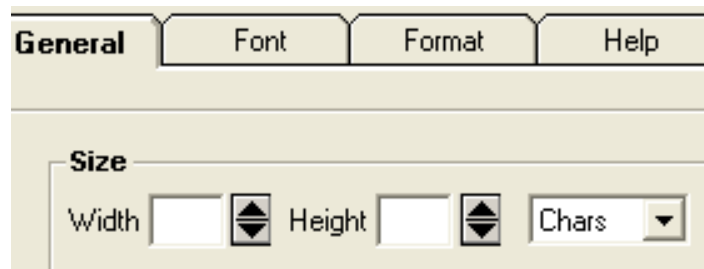
8. Click **OK**.
9. Repeat steps 1 through 8 for each signature button, except the last signature button.
10. For the last signature button, double click the signature button to view the Properties dialog box
11. Click the **Details** button to display the **Signature Action Details** dialog box.

**Note:** The signing options should be set to **Sign entire form** and the **Signature is mandatory** is checked.



12. If necessary, change the signature button size by either:

- Dragging the button border
- or
- Double clicking the signature button and then typing the desired width on the **General** tab, under **Size**.



13. Save your work.